

**Board of Selectmen
Open Meeting of December 15 2021
Seekonk Town Hall, 100 Peck Street
BOS Meeting Room**

Members Present: Justin Sullivan, Adam Petronio, Michael Healy
Members Absent (with cause): David Andrade and Chris Zorra
Town Administrator: Shawn E. Cadime
Asst. Town Administrator/ Director of Human Resources: Carol-Ann Days

Chairman Sullivan opened the meeting at 6:00 p.m. followed by the Pledge of Allegiance and moment of silence.

Board and Committee Openings

M. Healy read the Board and Committee vacancies into the record.

Community Speaks N/A

A. Consider the Conditional offer of employment to Jason Martin for the position of part-time dispatcher

Director Donna Wunschel summarized Mr. Martin's credentials and asked for the Board's consideration.

S. Cadime recommended Jason Martin for the position of part-time dispatcher as stated by Director Wunschel.

A. Petronio made a motion to approve the Conditional Offer of Employment Jason Martin for the position of part-time dispatcher. The conditions of employment are as follows: 1) successful completion of the pre-employment background check; 2) CORI check; 3) physical examination; 4) drug screening; 5) psychological evaluation; and 6) completion of all pre-employment paperwork; M. Healy seconded, and unanimously approved.

VOTE: 3-0 all in favor

B. Consider the Conditional offer of employment to Miriam Henry for the position of Planning/Zoning Secretary

J. Aubin recommended Miriam Henry to the position of Planning/Zoning Secretary. Mr. Aubin provided Ms. Henry's work history. She has background in the legal field which will be utilized in the Planning/Zoning Department.

S. Cadime recommended Miriam Henry as stated by the Town Planner.

A. Petronio made a motion to appoint Miriam Henry to the position of Sr. Secretary in the Planning Department and Zoning Board of Appeals subject to and conditioned upon successful passage as determined by the Town Administer as follows: 1) pre-employment background check; 2) CORI check; 3) physical examination; 4) drug screening; and 5) completion of all pre-employment paperwork; M. Healy seconded, and unanimously approved.

VOTE: 3-0 all in favor

C. Consider the appointment of Joseph Raez to the Veterans Council and Cultural Council

The Town Administrator gave his recommendation to appoint Joseph Raez to the Veterans' Council and Cultural Council.

A. Petronio made a motion to appoint Joseph Raez to the Veterans' Council and Cultural Council; M. Healy seconded, and it was unanimously approved.

VOTED: 3-0 all in favor

D. Consider the appointment of Nancy Braga to the Conservation Commission

The Town Administrator gave his recommendation to appoint Nancy Braga to the Conservation Commission.

M. Healy made a motion to appoint Nancy Braga to the Conservation Commission; A. Petronio seconded, and it was unanimously approved.

VOTED: 3-0 all in favor

E. 2022 LICENSE RENEWAL HEARING

1) All Alcohol

M. Healy made a motion to renew All Alcohol licenses as submitted; A. Petronio seconded and all approved.

VOTE: 3-0 all approved

Inn Holder

M. Healy made a motion to renew Inn Holder licenses as submitted; A. Petronio seconded and all approved.

VOTE: 3-0 all approved

All Alcohol Restaurants (except #13)

M. Healy made a motion to renew All Alcohol Restaurant licenses as submitted except #13; A. Petronio seconded and all approved.

VOTE: 3-0 all approved

M. Healy conditionally approved the renewal of All Alcohol Restaurant license #13, CABB, LLC, d/b/a Boneyard Saloon, pending their fire extinguisher inspection; A. Petronio seconded and all approved.
VOTE: 3-0 all approved

Veterans' Clubs

M. Healy made a motion to renew Veterans' Clubs licenses as submitted; A. Petronio seconded and all approved.
VOTE: 3-0 all approved

Wine and Malt Restaurants

A. Petronio made a motion to renew Wine and Malt Restaurant licenses as submitted; M. Healy seconded and all approved.
VOTE: 3-0 all approved

Wine and Malt Package stores

A. Petronio made a motion to renew Wine and Malt Package Store licenses as submitted; M. Healy seconded and all approved.
VOTE: 3-0 all approved

2) Class I Motor Vehicles

M. Healy made a motion to renew Class I Motor Vehicle licenses as submitted; A. Petronio seconded and all approved.
VOTE: 3-0 all approved

Class II Motor Vehicles (except #37)

M. Healy made a motion to renew Class II Motor Vehicle licenses as submitted except #37; A. Petronio seconded and all approved.
VOTE: 3-0 all approved

Rafael Patricio, owner/applicant of #37 Patricio Towing, Inc., d/b/a Patricio Automotive, explained that he was still waiting on the site plan. The engineer (Caputo and Wick) was contacted by the land owner 2 weeks after their last meeting (9/21/22). Mr. Patricio provided a letter to the Board from Caputo and Wick stating they are currently working on the site plan but have been behind schedule.

M. Healy recommended a conditional approval of renewing the Class II Motor Vehicle for Patricio Towing, Inc., d/b/a Patricio Automotive pending approval of the Site Plan from the Planning Board; A. Petronio seconded and all approved.
VOTE: 3-0 all approved

Class III Motor Vehicles

M. Healy made a motion to renew Class I Motor Vehicle licenses as submitted; A. Petronio seconded and all approved.
VOTE: 3-0 all approved

3) Entertainment (except #43)

M. Healy made a motion to renew Entertainment licenses as submitted except #43; A. Petronio seconded and all approved

M. Healy conditionally approved the renewal of the Entertainment license #43, CABB, LLC, d/b/a Boneyard Saloon, pending their fire extinguisher inspection; A. Petronio seconded and all approved.

VOTE: 3-0 all approved

4) Amusement Facilities

M. Healy made a motion to renew Amusement Facilities licenses as submitted; A. Petronio seconded and all approved

VOTE: 3-0 all approved

5) Amusement Machines (except #45)

M. Healy made a motion to renew Amusement Machine licenses as submitted except #45; A. Petronio seconded and all approved

VOTE: 3-0 all approved

M. Healy made a conditional approval to renew the Amusement Machine license #45, CABB, LLC, d/b/a Boneyard Saloon, pending their fire extinguisher inspection; A. Petronio seconded and all approved.

VOTE: 3-0 all approved

6) Antiques and Second Hand

M. Healy made a motion to renew Antiques & Second-Hand licenses as submitted; A. Petronio seconded and all approved.

VOTE: 3-0 all approved

F. Consider awarding the Owners Project Manager Contract for the South End Fire Station Construction Project to CGA Project Management

Mr. Cadime explained he tried to reach successful negotiations with the first firm but was unable to do so. The Board took a vote to allow the Town Administrator to go with the second firm who was ranked highest and most advantageous (CGA Project Management). Their original proposal was \$391,000. Their revised proposal was \$253,000. After further discussion, they reduced their price to \$240,000 without reducing any of their services, unlike the first company. Mr. Cadime recommended awarding the Owner's Project Manager contract of the South End Fire Station Construction Project to CGA Project Management.

M. Healy made a motion to award the Owners Project Manager Contract for the South End Fire Station Construction Project to CGA Project Management; A. Petronio seconded and all approved.

VOTE: 3-0 all in favor

G. Consider accepting the donation of three wreaths from the Rehoboth Garden Club for display at Town Hall and Senior Center

M. Healy made a motion to accept the wreath donations from the Rehoboth Garden Club for display at Town Hall and Senior Center; it was seconded by A. Petronio, and unanimously approved.

H. Consider accepting the anonymous donations of \$100 and \$300 to the Human Service Gift and Donation Account

M. Healy made a motion to accept the anonymous donations of \$100 and \$300 to the Human Services gift and donation account; it was seconded by A. Petronio, and unanimously approved.

I. Consider accepting the donation of \$100 from Lianne and Eugene Maymon to the Human Services Gift and Donation Account

M. Healy made a motion to accept the donation of \$100 from Lianne and Eugene Maymon to the Human Services gift and donation account; it was seconded by A. Petronio, and unanimously approved.

J. Consider accepting the donation of \$30 from Karen and Alfred Travers to the Human Services Gift and Donation Account

M. Healy made a motion to accept the donation of \$30 from Karen and Alfred Travers to the Human Services gift and donation account; it was seconded by A. Petronio, and unanimously approved.

K. Consider accepting the donations to the Animal Shelter totaling the amount of \$760

M. Healy made a motion to accept various donations in the amount of \$760 to the Animal Shelter; it was seconded by A. Petronio, and unanimously approved.

L. Consider accepting the anonymous donation of \$500 to the Animal Shelter

M. Healy made a motion to accept the donation of \$500 to the Animal Shelter; it was seconded by A. Petronio, and unanimously approved.

M. Consider approval of the contract for the Confidential Administrative Assistant to the Police Department

S. Cadime stated the finalized contract was reviewed and approved by Town Counsel. Mr. Cadime recommended approval of Confidential Administrative Assistant to the Police Chief's contract.

M. Healy made a motion to approve the contract for the Confidential Administrative Assistant to the Police Department; A. Petronio seconded, and it was unanimously approved.

VOTED: 3-0 all in favor

N. Consider accepting the minutes of October 27, 2021

A. Petronio made a motion to accept the minutes of October 27, 2021; it was seconded by M. Healy, and unanimously approved.

COMMUNITY SPEAKS:

Mr. John Alves, 25 River Street, wanted to thank everyone for their participation in the Annual Tree Lighting Ceremony.

Frederick Crossman, 44 Raymond Drive, asked for additional information about the South End Fire Station since he was not aware of the project. He also asked if Dispatch and Fire will be housed in one building or separate buildings.

Chair Sullivan explained backup information and the initial study is documented on the Town's website and funding was approved at Town Meeting.

S. Cadime explained the Town was approved for OPM services (Owner's Project Manager) which are required by Mass General Law for projects over \$1.5M to oversee the design and construction of the project. The next phase will be architectural services and then approval from Town Meeting for support and funds for construction of the project.

OTHER BUSINESS – N/A

TOWN ADMINISTRATOR'S REPORT

A. South End Fire Station Building Committee - Mr. Cadime discussed this during community speaks.

BOARD OF SELECTMEN LIAISON REPORTS AND COMMENTS

- A. Accounts Payable Warrant – N/A
- B. Bristol County Advisory Board – N/A
- C. Aitken School Expansion Building Committee Report – N/A
- D. 540 Arcade Avenue Building Committee Report: Mr. Cadime said the building committee is reviewing the bids and their next meeting is scheduled for January 11, 2022.

M. Healy stated he would like to thank the Seekonk Police Department for protecting the Town. Public Safety, especially during the last couple of weeks, have been dealing with very difficult situations.

A. Petronio thanked all the volunteers who dedicate their time.

Chair Sullivan thanked Mr. Petronio for all his efforts, along with the Veterans' Committee, for the Christmas tree display at the Veterans' Memorial Park.

Chair Sullivan advised the Covid numbers in Massachusetts are increasing again. He asked Mr. Cadime about having booster or vaccine clinics.

Mr. Cadime will speak with the Health Agent. Brian Darling is staying on top of all the information and following state guidelines.

Adjournment to Enter into Executive Session

M. Healy made a motion to adjourn the meeting at 6:53 p.m. to go into executive session; it was seconded by AP, and unanimously approved.

ROLL CALL VOTE: 3-0

Respectfully submitted,
Adam Petronio, Clerk

Prepared by:
Kristen L'Heureux

Items Distributed at the December 15, 2021 Board of Selectmen Meeting

- Resume, Jason Martin
- Resume, Miriam Henry
- Talent Bank form, Joseph Raez
- Talent Bank form, Nancy Braga
- 2022 List of License renewals for 12/15/22 agenda
- Owner's Project Manager Contract for the South End Fire Station Construction Project–CJA Project Management
- Memo from Rehoboth Garden Club
- Memos from Ashley Cartwright, Assistant Human Services Director
- Memo from Andrea Russo, Animal Control Officer
- Draft open session meeting minutes for 10/27/21